

Wigginton and Hopwas Parish Council

DRAFT MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 4th JULY 2019, 7.15 P.M AT THOMAS BARNES SCHOOL, HOPWAS

Present: Cllr Stevens (Chair), Cllr Moore, Cllr Shirliff.

In attendance: Mrs M Jones (Clerk), one member of the public.

Open Forum

A resident had asked whether the hedge around the bus shelter could be trimmed, this could affect safety due to poor visibility for drivers exiting the access road onto Lichfield Road. This would be reported to Highways as it was on their land and if they would not do the work it would be arranged with a local contractor.

1. To receive and approve apologies.

Cllr Pritchard and Cllr Croft had apologised.
District Councillor Warburton had also sent his apologies.

2. To receive any Declarations of Interest.

None received.

3. To approve the Minutes of the meeting of 6th June 2019.

RESOLVED to approve the minutes as a true and accurate record.

4. To receive the Clerk's report.

Highways had been contacted about the double yellow lines proposed for Wigginton but had not yet sent a revised plan and would be contacted again. A letter had been received stating that the Parish Council had not been successful in the application for a Road Safety Grant for this project.

A query had been sent to Highways asking whether they would trim the lower branches of the oak tree at the island in Hints Road in Hopwas; no response had been received yet. The Jubilee tree in the cemetery was not flourishing and would benefit from watering during dry weather.

Highways had been informed about the blocked gullies in Comberford but had said this was not a safety issue and they would be cleaned on the next routine visit. The Parish Council would inform them that this was a flood risk area, and a resident had recently had to clean out the gully by hand to stop his drive flooding during heavy rain.

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5. To consider any planning matters.

(a) Application 19/00777/REMM Arkall Farm, for approval of Reserved Matters relating to provision of access, road, cycleway and drainage infrastructure. This contained highly technical information and it was RESOLVED that the Parish Council had no objection.

(b) Green Belt Review Method Statement Consultation. No comments would be sent at this stage.

(c) Wigginton Cottage; enforcement had been asked about progress on this case but had not yet replied. They would be informed that work had been ongoing recently although the Parish Council had received no notification.

6. To consider the island around the war memorial in Wigginton.

Cllr Stevens would continue to try to obtain ornamental rocks or timber sections to prevent drivers cutting the corners and breaking down plants.

7. To consider goal at Hopwas Playing Field.

RESOLVED to move the goal to a midway point between the basket ball post and Millennium tree, further forward than at present. The tall netting would be positioned to protect the Scout hut, and the Scouts would be informed about this. The Clerk would also investigate the provision of a basketball hoop and net.

8. To receive Councillors' Reports.

Cllr Moore said that a resident had complained about the lack of a bus service to Tamworth. This had been discussed previously and the Parish Council were unable to help any further. Other issues of concern in Comberford were flooding and the overgrown path along Tollgate Lane. The Clerk would ask Andy Cox if he would be able to trim the hedging after the bird nesting season.

Cllr Stevens suggested that he should also be asked to trim the hedging in Wigginton again.

Cllr Stevens had attended the Parish Forum; the minutes and information from the meeting had been circulated to the Councillors. A matter which would particularly affect the Parish Council was that the District Council would shortly approve a new Local Plan, the Neighbourhood Plan would have to be in conformity with it, this could involve considerable work to amend it. Monitoring of the Neighbourhood Plan was now due but would be held over until the new Local Plan was adopted.

9. To receive correspondence.

Staffordshire Parish Council Association bulletins

Lichfield District Council; information items

Staffordshire police, recruitment of Independent Advisors, staffing information, Swinfen offenders release programme (they could be asked to do fence painting) WMAS, defibrillator location information requested.

Staffordshire Warmer Homes, information would be displayed

VE Day Anniversary events

Citizens Advice meeting invitation, to be forwarded to Councillors

Request that the notice board in Wigginton be used to promote village events, this was full at present but could be used in future.

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10. To approve the Financial Report.

The bank reconciliation was noted, Cllr Shirtliff noted an error in this, the Clerk had corrected this and would send the revised version.

The Audit Certificate of Exemption had been submitted and the documents published on notice boards and the website according to regulations.

RESOLVED to approve the Financial Report.

11. To approve the payments as listed on the schedule.

RESOLVED to make the following payments:

M. Jones, salary, pension and expenses £431; HMRC £67.60;

Peak Cashflow, M&GB grounds maintenance £120;

A. Robey, handyman work £40;

Andrew Cox, Comberford maintenance £55, Wigginton maintenance £80;

Hopwas Garden Club, donation £50

12. Items for next meeting.

Ongoing matters

13. Dates of future meetings:

Thursday 3rd October, Thomas Barnes School, Hopwas

Thursday 7th November, St Leonard's School, Wigginton

Thursday 5th December, Thomas Barnes School, Hopwas

14. Date of next meeting:

Thursday 5th September, St Leonard's Primary School, Wigginton 7.15

The meeting closed at 8pm.