

Wigginton and Hopwas Parish Council

DRAFT MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 6th JUNE 2019, 7.15 P.M AT St LEONARD'S C. of E. SCHOOL, WIGGINTON

Present: Cllr Stevens (Chair), Cllr Croft, Cllr Pritchard, Cllr Shirtliff.

In attendance: Mrs M Jones (Clerk), no members of the public. District Councillor Warburton.

Open Forum

No members of the public attended.

1. To receive and approve apologies.

None received. District Cllr Leytham had apologised due to another meeting.

2. To co-opt members to fill vacancies.

Alan Moore was co-opted as a member. Two vacancies remained.

To receive Members' Declarations of Office.

The Declaration of Office was signed by Cllr Moore.

3. To receive any Declarations of Interest.

None received.

4. To approve the Minutes of the meeting of 9th May 2019.

RESOLVED to approve the minutes as a true and accurate record.

5. To receive the Clerk's report.

Broken glass had been cleared from Hopwas play area by a resident.

The swing for Comberford was expected to be installed the next week.

Further information had been requested for the Community Foundation Grant for the double yellow line proposal in Wigginton.

The District Council had been requested to clean the roadsides in Comberford and Highways had been asked to cut the verges but had replied that this would only be done twice a year. Cllr Moore commented that the drains in Tollgate Lane were blocked, and this would be reported.

6. To approve the Annual Governance Statement.

The Annual Governance Statement was approved.

7. To approve the Annual Accounting Statements.

The Annual Accounting Statements were approved. The accounts for financial year 2018-19 were noted.

The Certificate of Exemption was signed.

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8. To approve the Internal Auditor's Report and appoint the Internal Auditor.

The Internal Auditor's Report was approved. RESOLVED to appoint Toplis Associates as Internal Auditor for the next year.

9. To consider any planning matters.

Enforcement had opened a case on the care home at Wigginton. Hill Top Cottage, Wigginton, the application had not yet been decided. 19/00493/FUH, Oak Tree Manor, Nursery Lane, garage extension, RESOLVED no objection. The issue of construction vehicles passing over the canal bridge would be mentioned in the response to the planning department. Hints Quarry, application to vary the hours of operation. RESOLVED no objection. Application for poultry farm at Dunnimere Farm, Portway Lane, Harlaston had been approved subject to conditions.

10. To consider the island around the war memorial in Wigginton.

CLlr Stevens would continue to find out about the availability of ornamental rocks and report back to the next meeting.

11. To consider goal at Hopwas Playing Field.

CLlr Stevens had discussed the matter with the resident who had complained. A quote for secure fencing would be obtained for the next meeting, and this would be compared with the cost of moving the goal nearer to the Scout Hut. CLlr Pritchard would look at whether this was feasible.

12. To consider request for a donation from Hopwas Garden Club.

RESOLVED to donate £50 towards the Garden Club's costs. Information would be sent to them on their proposal to trim tree branches.

13. To receive Councillors' Reports.

CLlr Pritchard reported that Hopwas Bridge was still closed for water main repairs. CLlr Stevens reported that the situation regarding the Round Table's November Fireworks in Wigginton was still unclear. CLlr Croft commented that Wigginton looked much tidier and well cared for. CLlr Warburton updated the members on changes at Lichfield District Council. Lichfield's Parish Forum would take place on 25th June and would contain helpful information on planning and police changes.

14. To receive correspondence.

Staffordshire Parish Council Association bulletins
Lichfield District Council; information items
Comberford resident, various issues, a response would be sent.

15. To approve the Financial Report.

The bank reconciliation was noted.
The mandate with Unity Trust Bank would be changed to remove Mrs Gibson as a signatory. CLlr Pritchard would be added as a signatory.
RESOLVED to approve the Financial Report.

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16. To approve the payments as listed on the schedule.

RESOLVED to make the following payments:

M. Jones, salary, pension and expenses £452.26; HMRC £64.80;

Peak Cashflow, M&GB grounds maintenance £120;

A. Robey, handyman work £40;

Andrew Cox, Comberford maintenance £55, Wigginton maintenance £80;

St Leonard's School, room hire £30;

JRB, dog waste bags, £71.40

St Leonard's C of E School, room hire £30

17. Items for next meeting.

The island at the War Memorial, the goal at Hopwas Playing Field.

18. Dates of future meetings:

Thursday 5th September, St Leonard's Primary School, Wigginton

Thursday 3rd October, Thomas Barnes School, Hopwas

Thursday 7th November, St Leonard's School, Wigginton

Thursday 5th December, Thomas Barnes School, Hopwas

19. Date of next meeting:

Thursday 4th July, Thomas Barnes School, Hopwas

The meeting closed at 8.35 pm.