

Wigginton and Hopwas Parish Council

MINUTES

MEETING OF WIGGINTON AND HOPWAS PARISH COUNCIL HELD ON 3rd OCTOBER 2019, 7.15 P.M AT THOMAS BARNES PRIMARY SCHOOL, HOPWAS

Present: Cllr Stevens (Chair), Cllr Croft, Cllr Shirtliff.

In attendance: Mrs M Jones (Clerk), one member of the public, District Cllrs Leytham and Warburton

Open Forum

A resident had asked whether the signage for the 30mph limit near the bridge in Hopwas was adequate.

Cllr Warburton reported on matters relating to Lichfield District Council:

Planning Appeal at Nursery Lane

Governance Review of Parishes

Friary Grange meeting, Monday 7th October

Friarsgate Lichfield site

1. To receive and approve apologies.

Cllr Pritchard had resigned from the Parish Council with regret due to personal reasons. A vacancy notice had been prepared and Lichfield would be informed. Cllr Moore had hoped to attend the meeting after his recent ill health.

2. To receive any Declarations of Interest.

None received.

3. To approve the Minutes of the meeting of 5th September 2019.

RESOLVED to approve the minutes as a true and accurate record.

4. To receive the Clerk's report.

A member of the public had complained about litter at the Brown's Lane access to Memorial Drive. This had been passed on to Tamworth Borough Council. Cllr Stevens said that there was a rubbish bin at the new play area.

There had been local concern about traffic ignoring the access only signs at Hints Road in Hopwas as a diversion to avoid the road works at Ventura.

Issues arising at the Society of Local Council Clerks meeting included GDPR, website accessibility regulations, wildflowers on verges.

5. To consider any planning matters.

19/00777/REMM Arkall Farm; amended information had been received.

19/00493/FUH Oak Tree Manor, 34 Nursery Lane; a planning appeal had been made; as the Parish Council had not previously objected it was RESOLVED no further comments would be sent.

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6. To consider Hopwas maintenance.

M&GB had been asked to trim the hedges at Hopwas Playing Field and to quote for next year's maintenance.

The hedges around the bus shelter at Hopwas were causing problems for residents trying to drive out of the service road. This was Staffordshire County Council's responsibility but as they had not yet cut them Andy would be asked to do the work.

Alan would deal with recommendations in the Annual Site Inspection report for Hopwas Playing Field. The Clerk would contact Lichfield District Council about a brown bin to be used for the garden and play area waste and would obtain plants for the garden area.

7. To consider litter in Hopwas.

The Canals and Rivers Trust had been asked about the provision of bins near the pill box on the canal at Hopwas Woods but no response had yet been received. Fly tipping was a continuing problem in Dunstall Lane, residents had cleared a large amount of such rubbish but more had been dumped.

8. To consider village sign renewals.

The sign was overgrown at Hopwas Woods on the approach from Lichfield and Alan offered to trim around it. The sign on Harlaston Road in Wigginton was bent and would need replacing after the building work nearby had been completed. Cllrs were reluctant to install sponsored signs in the villages and RESOLVED not to proceed.

9. To consider Clerk recruitment.

The vacancy had been advertised via SPCA on 26th September, also the Staffordshire Clerk's Facebook page, and local Clerks had been informed. Due to the complexity of the role Cllrs would prefer an experienced Clerk.

10. To consider provision of facilities for Memorial Drive.

RESOLVED to provide a Parish Council notice board for the area. Trinity Estates would be contacted for their approval and the Clerk would circulate information from notice board companies to Cllrs. Cllr Stevens would ask a local carpenter for advice.

11. To consider items for next newsletter.

RESOLVED not to issue a newsletter but to deliver welcome letters to new residents in Memorial Drive when the remaining properties were occupied.

12. To receive Councillors' Reports.

Cllr Stevens had attended the Parish Forum and asked Cllrs to consider options to put forward when consultation began on the Governance Review.

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13. To receive correspondence.

Staffordshire Parish Council Association bulletins
Lichfield District Council; Parish Forum, Waste Less Plastic, Autumn and Winter What's on, Electoral canvass, Friary Grange Leisure Centre Report, Business Grants, Empty Homes Week, Planning Department Playing field survey
Staffordshire County Council, information on winter gritting
MOD Firing times
Tamworth Civic Society Remembrance Day service; Cllr Stevens would attend.

14. To approve the Financial Report.

- (a) The bank reconciliation was given
 - (b) Comparison of spending against budget at the half year point, in line with expectations.
 - (c) It was agreed to approve the appointment of Toplis Associates as Internal Auditor.
- RESOLVED to approve the Financial Report.

15. To approve the payments as listed on the schedule.

RESOLVED to make the following payments:
M. Jones, salary, pension and expenses £519.26; HMRC £67.20;
Peak Cashflow, M&GB grounds maintenance £120;
A. Robey, handyman work £60;
Andrew Cox, Comberford maintenance £55, verges £45.

16. Items for next meeting.

Notice board
Welcome letter

17. Date of next meeting:

Thursday 7th November, St Leonard's School, Wigginton 7.15

The meeting closed at 8.45 pm.